

## **BAY CITY AREA TRANSPORTATION STUDY (BCATS)**

Policy Committee Minutes - June 20, 2007

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### **Call To Order:**

The meeting was called to order at 1:33 p.m.

Those present were: Dale Majerczyk, City of Essexville; Dave Engelhardt, BCATS staff; George Augustyniak, Fraser Township; Mike Stoner, Bay Metro Transit; Vaughn Begick, Bay County Commissioner; Gary Brandt, Monitor Township Supervisor; Susan Richardson, MDOT Planning; Dave Geiger, MDOT; Jim Bedell, Bay City Planning; Don Milne, Wilcox

### **Approval of Minutes:**

It was moved by Augustyniak, supported by Begick, and carried to approve the minutes from the April 18, 2007 meeting. Motion Passed.

### **Public Comment:**

There was no public comment brought before the committee. However, Begick indicated that he has heard some concerns regarding the M-13/M-84 Project and the business closures that will be caused because of this work.

### **Update From Bay Metro Transit:**

Stoner gave an update and informed members that he has been asked to address the House Sub-Committee regarding public transportation. Stoner feels that this will be a great opportunity to express the needs of public transportation. Stoner is currently working on the 2035 LRP and is looking forward to seeing where we go in the next ten years.

### **Public Hearing on BCATS 2035 Metropolitan Transportation Plan Approval:**

The Public Hearing was called to order at 1:43 p.m. by Dale Majerczyk, Chairman of BCATS. The purpose of the Public Hearing was to discuss the BCATS 2035 Metropolitan Transportation Plan. Engelhardt discussed some of the changes that had to be made to Chapter 5 and Chapter 6. These changes will not affect the overall document. Engelhardt is confident that the plan meets all SAFETEA-LU requirements. The plan must be updated every five years. In the future, financials for the plan will have to take into account inflation. The Public Hearing on the BCATS 2035 Metropolitan Transportation Plan was adjourned at 1:47 p.m.

The regular BCATS Policy Committee Meeting was reconvened at 1:47 p.m.

### **Adoption of the BCATS 2035 Metropolitan Transportation Plan:**

A motion was made by Begick, seconded by Richardson, to adopt the BCATS 2035 Metropolitan Transportation Plan, inclusive with required changes in the language to ensure the plan is SAFETEA-LU compliant. Motion passed.

### **BCATS Self-Certification:**

Engelhardt discussed the Self-Certification process. Engelhardt explained that this is a yearly formality for the committee in order to comply with state and federal guidelines.

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A motion was made by Stoner, seconded by Brandt, to approve the Self-Certification, allowing Dale Majerczyk as the Chair to sign the self-certification paperwork. Motion Passed.

### **Public Hearing on BCATS 2008-09-10-11 TIP:**

The Public Hearing was called to order at 1:50 p.m. by Dale Majerczyk, Chairman of BCATS. The purpose of the Public Hearing was to discuss the BCATS 2008-09-10-11 Transportation Improvement Plan (TIP). Engelhardt discussed the 2008-09-10-11 TIP and indicated that there should be an Administrative Adjustment Procedure included so that minor changes could be made to the TIP within 10% in order to expedite the process. The Public Hearing on the BCATS 2008-09-10-11 TIP was adjourned at 1:52 p.m.

The regular BCATS Policy Committee Meeting was reconvened at 1:52 p.m.

### **Adoption of the BCATS 2008-09-10-11 TIP:**

A motion was made by Stoner, seconded by Begick, to adopt the BCATS 2008-09-10-11 Transportation Improvement Plan (TIP), with the inclusion of the Administrative Adjustment Procedure. Motion passed.

### **BCATS 2008 Unified Work Program Approval:**

Engelhardt discussed the 2008 Unified Work Program (UWP). The UWP is a document that indicates what BCATS plans to accomplish over the next year and how the group plans to spend money allocated for projects. It is important to maintain the Travel Demand Model when working on the UWP. Bay Metro is working with MSU-Extension to start the process toward making Bay County a Senior Friendly area. The BCATS UWP will include work descriptions to participate in this project. It's important to include major work items in the UWP and yet be inclusive enough in work descriptions to allow flexibility. There are some minor text changes and reallocation of hours required to complete the document. The BCATS Non-Motorized Plan will also be included in the 2008 UWP.

A motion was made by Bedell, seconded by Augustyniak, to approve the BCATS 2008 Unified Work Program, with the minor changes stated above. Motion passed.

### **Asset Management Paser Ratings:**

Engelhardt discussed the importance of developing the Asset Management Plan, along with the importance of the Paser Ratings toward that plan development. To date, BCATS has not utilized all of the asset management funding available. However, there's a desire to rate local roads and the unused funds could be used in this effort. Engelhardt felt it was important to use all Asset Management Funds in order to move forward.

### **Projects Update:**

The **Woodside Avenue Project** is on track. The **North Henry Street Project** is also on schedule.

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### **Other/New Business:**

#### **Funding Recisions:**

Engelhardt discussed how other MDOT programs have covered funding recisions in Federal Highway funding. There will be a 2007 Recision that will have a substantial impact on Michigan. Any old money will be looked at first to be given back. The amount of the 2007 recision on specific programs is unknown at this time. It's important to try to absorb the money by using previously unspent authorizations rather than have a major negative impact to the current STP of PL programs.

#### **Lump Sum Pro-Rata:**

Engelhardt discussed that in the near future, new pro-rata or lump sum accounting will be put into affect in the bid/letting MDOT process. Either lump-sum or pro rata funding will have to be determined up front in the TIP process. If lump sum is chosen and bids come in under estimates, the amount of funding allocated to that project will be adjusted downward to reflect the maximum % allowed for that project. BCATS should make sure to have some smaller projects ready to go in case there is a need to fill gaps in projects. Therefore, it's important to get projects in early.

#### **MTPA/MAR Conference:**

The MTPA/MAR Conference is scheduled for July 18-20, 2007 and there have been quite a few early registrations.

As there was no further business, the June 20, 2007 BCATS Policy Committee meeting was adjourned at 2:16 p.m.

Respectfully submitted,

David Engelhardt  
BCATS Director

Transcribed by C. Gaul